

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES**

June 4, 2020, 7:00 P.M.

VIA CONFERENCE CALL: Dial In: 1-833-247-7123; Access Code 4094175

CALL TO ORDER Mayor DeBaecke called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor DeBaecke

ROLL CALL: Mayor DeBaecke
Deputy Mayor Doyle
Committeeman Kocubinski
Committeeman O'Donnell

Absent: Committeeman DeLorenzo

Also Present: Township Clerk Picariello and Township Attorney Roselli

SUNSHINE STATEMENT: "The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building".

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman Kocubinski
Seconded By: Deputy Mayor Doyle

REVIEW OF CORRESPONDENCE

There was no correspondence this evening.

ENGINEER'S REPORT

Engineer Hirsh was not present and written report was not given.

MINUTES FOR APPROVAL

- May 21, 2020 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Deputy Mayor Doyle	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor DeBaecke			X			

- May 21, 2020 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Deputy Mayor Doyle	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor DeBaecke			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Deputy Mayor Doyle		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor DeBaecke	X		X			

ORDINANCE – INTRODUCTION

2020-06 An Ordinance to Establish Salaries for Various Officials of the Township of North Hanover, Burlington County, State of New Jersey, and Regulating Payment the Manner of Payment of Same

**ORDINANCE 2020-06
COUNTY OF BURLINGTON
TOWNSHIP OF NORTH HANOVER**

**AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS OF THE
TOWNSHIP OF NORTH HANOVER, BURLINGTON COUNTY, STATE OF NEW JERSEY,
AND REGULATING THE MANNER OF PAYMENT OF SAME**

SECTION 1. The annual rate (unless otherwise specified) of compensation, salary, wages of the following officers, appointees and employees of North Hanover Township is hereby fixed in the following schedule:

TITLE	PER ANNUM	
Township Committee	2,500 -	7,000
Municipal Clerk	5,000 -	60,000
Deputy Municipal Clerk	0 -	15,000
Tax Assessor	7,000 -	30,000
Tax Collector	10,000 -	40,000
Chief Financial Officer	10,000 -	60,000
Accounts Payable Clerk/Finance Assistant	5,000 -	40,000
Construction Code Official	8,000 -	20,000
Building Sub Code Official/Inspector	5,000 -	15,000
TACO/Zoning Secy/Coah Liaison/JLUB Secy	5,000 -	40,000
Plumbing Sub Code Official/Inspector	3,000 -	10,000
Fire Sub Code Official/Inspector	3,000 -	10,000
Electric Sub Code Official/Inspector	5,000 -	10,000
Mobile Home Inspector	1,500 -	4,000
Zoning Officer	1,500 -	4,000
Emergency Management Coordinator	0 -	2,500
Deputy Emergency Management Coordinator	0 -	2,500
Recycling Coordinator	0 -	2,500
Clean Communities Coordinator	0 -	500
Police Clerk	15,000 -	35,000
Police Chief	50,000 -	100,000
Assessors Clerk	0 -	5,000
Deputy Tax Collector	0 -	5,000
Secretary Board of Health	0 -	400
Recreation Secretary	0 -	400
Dog Registrar	0 -	200
Deputy Dog Registrar	0 -	200
Discovery Clerk	100 -	3,000
Municipal Judge	15,000 -	38,000
Court Administrator/Violations Clerk	20,000 -	60,000
Deputy Court Admin/Violations Clerk	12,000 -	40,000

TITLE	PER MEETING OR SESSION	
Joint Land Use Board Secretary	50 -	100
Sound Recorder Court	30 -	100
Conflict Public Defender	125 -	250
Conflict Judge	325 -	700
Summer Recreation Lifeguard	75 -	150

TITLE	PER HOUR	
Custodian	11.00 -	16.00
Maintenance/Grounds Keeper	11.00 -	16.00
DPW Laborer Part Time	11.00 -	16.00
Treasurer	11.00 -	30.00
Laborer Waste Facility	11.00 -	16.00

Waste Facility Supervisor	11.00	-	16.00
Special Police Officers	11.00	-	25.00
Summer Recreation Co-director	20.00	-	40.00
Summer Recreation Bus Driver	10.30	-	25.00
Summer Recreation Instructors	15.00	-	40.00
Summer Recreation Nurse	10.30	-	40.00
Summer Recreation Aids	10.30	-	25.00
Summer Recreation Asst. Aids	10.30	-	20.00
Summer Recreation Sr Counselor	10.30	-	12.00
Summer Recreation Jr Counselor	10.30	-	12.00
Court Sound Recorder – MIN 3 Hrs	10.30	-	16.00

SECTION 2. The Overtime rate (unless otherwise specified) of compensation, salary, wages of the following officers, appointees, and employees of the Municipal Courts of North Hanover Township, Wrightstown Borough and Chesterfield Township for Special Sessions and sessions under the Alcohol Education Rehab Funding are paid at the following overtime rate ranges:

TITLE	PER SESSION		
Municipal Judge	300	-	800
Public Defender	250	-	500

TITLE	PER HOUR		
Court Administrator/Violations Clerk	20.00	-	40.00
Deputy Court Admin/Violations Clerk	10.75	-	30.00
Court Sound Recorder	10.75	-	30.00

SECTION 3. All Ordinances inconsistent with the above are hereby repealed.

SECTION 4. This Ordinance and the salaries herein are subject to all Federal Laws, rulings, and guidelines concerning prices and wages.

SECTION 5. This Ordinance shall take effect after its final passage and publication according to law and shall be effective as of January 1, 2020 or date of hire or appointment if after January 1, 2020.

MOTION TO INTRODUCE

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Deputy Mayor Doyle		X	X			
Committeeman Kocubinski	X		X			
Committeeman O'Donnell			X			
Mayor DeBaecke			X			

SET PUBLIC HEARING FOR JUNE 18, 2020 AT 7:00 P.M.

CONSENT AGENDA DEFINED:

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2020-79 Resolution Authorizing the Budget to Read by Title Only
RESOLUTION 2020-79

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

AUTHORIZE READING BUDGET BY TITLE ONLY

WHEREAS, N.J.S.A. 40A:4-8, as amended by Chapter 95, P.L. 2015 provides that the Budget may be read by title only at the time of the Public Hearing if a Resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of hearing a complete copy of the Budget had been made available for public inspection and shall be made available to each person upon request.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover, in the County of Burlington and State of New Jersey, as follows:

1. The Township Committee, for the aforementioned reasons, hereby determines that the Budget shall be read by title only.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Deputy Mayor Doyle		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke			X			

NON-CONSENT AGENDA

There were no items this evening.

DISCUSSION

- Municipal/Bowers Buildings bed clean up – The estimate for clean-up was submitted. After discussion, Deputy Mayor Doyle made a motion; seconded by Committeeman Kocubinski to move forward. All present were in favor by voice vote.
- NJLM 2020 Conference – Clerk Picariello noted hotel reservations were being accepted and cancellation was November 4th. There was a consensus to book two nights at the Tropicana.
- Deputy Mayor Doyle discussed the NBIAA Softball-Baseball waiver and noted they are moving forward with their season. He also noted that the Township already canceled the younger groups. Attorney Roselli noted revisions would be needed to the waiver and he had several questions concerning North Hanover field use. Deputy Mayor Doyle would explore and the discussion would be relisted for next meeting. Mayor DeBaecke noted North Hanover subsidizes our residents and stated whiffle, T-Ball and rookie seasons have already been canceled and a decision would be needed about the older children. Attorney Roselli noted organizations are adding wording due to the COVID-19. Deputy Mayor Doyle noted that soccer was on hold for now due to social distancing requirements and Twan Berben was monitoring the situation and would report back.

2020 BUDGET ADOPTION

2020-73 Authorizing Adoption of the 2020 Municipal Budget

• **Comments from Mayor/Township Committee or CFO**

Mayor DeBaecke stated the budget was crafted without a taxable increase. He noted there was over \$275,000 allocated for Capital Improvements and thanked everyone for their hard work and prudent spending. Committeeman O'Donnell was pleased that the budget was flat during unchartered waters. Clerk Picariello read a summary of revenues and appropriations into the record.

▪ **Mayor Opens the Floor For Public Comment**

There were no public comments this evening.

▪ **Mayor Closes the Floor From Public Comment**

MOTION TO ADOPTION 2020 MUNICIPAL BUDGET

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Deputy Mayor Doyle	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			

Mayor DeBaecke			X			
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TOWNSHIP COMMITTEE “COMMENTS”

Mayor DeBaecke stated he was pleased with the budget. He noted he was appalled at the death of George Floyd and was hopeful justice would be served. He noted he was saddened by the events in our Country.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public.

Mr. Wayne Voorhees – He inquired as to the activity in the vicinity of the Kucowski Farm. Mayor DeBaecke stated it was a staging area for the pipeline project and noted it was a private agreement that the Committee was surprised over. He was looking into the issues there. Mr. Voorhees noted he was unable to hear the sports discussion and Mayor DeBaecke gave an overview.

Ms. Carol Hardifer – 4 Teejay Terrace – Ms. Hardifer noted the neighbors should have been given a letter of notification and felt it was unjust to the neighbors. She also noted engine breaking and truck speeding was a problem. Mayor DeBaecke noted he would have the situation addressed and noted the staging area and project would be monitored. He also stated the Township did not received notification either and it was part of the pipeline approval. He stated the project was expected to last two years.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman Kocubinski

Seconded By: Deputy Mayor Doyle

EXECUTIVE SESSION RESOLUTION

2020-80 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Personnel, Contract Negotiation and Litigation matters

**RESOLUTION 2020-80
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

TO TABLE INDEFINITELY

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Deputy Mayor Doyle	X		X			

Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor DeBaecke			X			

BACK TO PUBLIC SESSION

MOTION TO ADJOURN

7:42 pm

Proposed By: Deputy Mayor Doyle

Seconded By: Committeeman Kocubinski

Respectively submitted,

***Mary Picariello, RMC/CMR/CTC
Township Clerk***